

Arlington Conservation Commission  
Minutes  
July 10, 2014

Mr. Stevens called the meeting to order at 7:45 p.m. in the second floor conference room of the Town Hall Annex. Present were Nathaniel Stevens, David White, Catherine Garnett, Michelle Durocher, Janine White, Eileen Coleman, Curt Connors, Mike Nonni, and Susan Chapnick of the Commission. Charles Tirone, of the Commission, was not present. Also present were Rich Kirby, Theresa Stremlau, and Karen Grossman.

7:45pm – Commission Business:

Connors/DWhite motioned to approve the 6/19 **minutes** with edits by JWhite and others; motion passed unanimously.

Mr. Stevens received an inquiry from **Watermill Place** regarding a sick tree along Mill Brook and asking permission to have it cut down for safety reasons. They provided the recommendation from a Certified Arborist. The Commission asked that 10 feet of the trunk remain on the stump. Coleman/JWhite motioned to administratively approve the removal of this tree with this condition; motion passed unanimously.

8pm **Notice of Intent** – 14 Lakeshore Drive, cabana reconstruction

Mr. Kirby of LEC presented the project to reconstruct an existing cabana near the shoreline to the Lower Mystic Lake. The new building will be elevated so that it will not impact the floodplain. The existing concrete slab will be removed and replaced with gravel. The adjacent area will have a deck installed where there is currently a bluestone patio.

The Commission will condition that the bottom of the joists will be installed above elevation 7.5 feet NAVD, above the 100-year flood level (which is 7.0 feet NAVD).

The site is very difficult to access with any machinery therefore most of the labor will be by hand.

The Commission will also condition that the staging and storage will be conducted on the upper lawn of the site, that erosion control compost filter tubes be placed all along the shoreline during construction activities, and that any lawn area torn up by construction activities be restored / reseeded

Connors/Chapnick motioned to close the hearing; motion passed unanimously.

Connors/Chapnick motioned to approve the project with the above three conditions; motion passed unanimously.

Commission Business (cont.):

Ms. Grossman presented newly edited plans for **Spy Pond Park**, composed by Carol Johnson, after a kayak ride site visit. They observed ducks taking refuge in some areas. They will consider planting Bed 6, with the list of plants recommended. Ms. Garnett asked for the latin names of the suggested plants. Mr. Nonni suggested that plantings take place no later than October 15<sup>th</sup> to allow for them to get established prior to frost. The Friends of Spy Pond Park has funds for this and will present the larger plan to the Park Department for incorporation into their Capital Budget plan. The Commission agreed to send a letter of support for the larger project, which involves erosion mitigation, in concept. The path was redone earlier this day. DWhite/JWhite motioned to approve the planting of Bed 6 as maintenance planting; motion passed unanimously.

**Enforcements: 2 Princeton Rd**

Ms. Beckwith reported that they will be filing to do shoreline work and they had sent a letter (6/14/14) stating that they pruned the willow but did not cut it down. The Commission will include this item for next meeting when Mr. Tirone is present (since he initially brought up this issue to the Commission) for further discussion.

Ms. Garnett reported that the **Symmes management** group will meet next Tuesday, 7/15. Ms. JWhite and Mr. Nonni will also attend.

Ms Beckwith reported that the town will launch its new **website** next week.

Mr. Stevens sent out the **Enforcement policy** for review and possible revision.

Ms. Beckwith will send out the **Filing Fee review** information to the Commission again for review and possible revision.

Mr. Stevens asked Ms. Beckwith to inquire about the protocol for the **referrals** of work to the Conservation office from the Building Dept. as the Commission would like to improve this process if needed and possible.

Mr. Stevens reviewed with Commission the email conversation on the submission of **paper** application materials **vs. electronic** submissions. There was a mixed response for how readily useful these are to each member.

The Commission discussed the **priority tasks** for the newly added hours for the Administrator's position. A priority item will be to draft permits for review by the board, similar to how minutes are reviewed and edited. A second priority would be attending the ABC Tricommunity Flood board meetings.

Meeting adjourned at 9:48pm.

Respectfully submitted,  
Corinna Beckwith  
Commission Administrator